



**MONTROSE PUBLIC SCHOOL**  
301 Montrose Avenue, Toronto, Ontario. M6G 3G9  
Phone: (416) 393-9770 Fax: (416) 393-9768  
Principal: Karen Urban Office Administrator: Renata Pedro Assis



September 9, 2019

Dear Parents/Guardians:

This morning, it was reported to us that discarded needles were discovered by students in the playground on school property. No students were harmed. We have informed our caretaking staff as they conduct daily and evening perimeter checks of the building.

There are protocols in place in every school to ensure safe reporting and removal of hazardous objects including discarded needles. These protocols have been shared with staff to educate our students to safely report any seen hazardous objects. If a student finds a needle or syringe on school property, he/she should not touch it. The student should tell a staff member or report it to the office immediately. Please be assured that our staff will continue to take any necessary steps to ensure the safety of our students and staff.

We all take a very active interest in situations that involve safety everywhere in our community, so we also want to emphasize to students and parents the importance of awareness and the need for extra care, even in the most routine circumstances. We want to continue to ensure our school is a safe place, so should you ever see suspicious activity around our building after hours, please contact the TDSB 24-hour Emergency Call Centre at 416-395-4620 or the Toronto Police Service at 416-808-2222. Working together, we can help make our school and our community as safe as possible.

If you have any questions, please feel free to contact the school.

Sincerely,

A handwritten signature in black ink, appearing to read 'K. Urban'.

Karen Urban,  
Principal